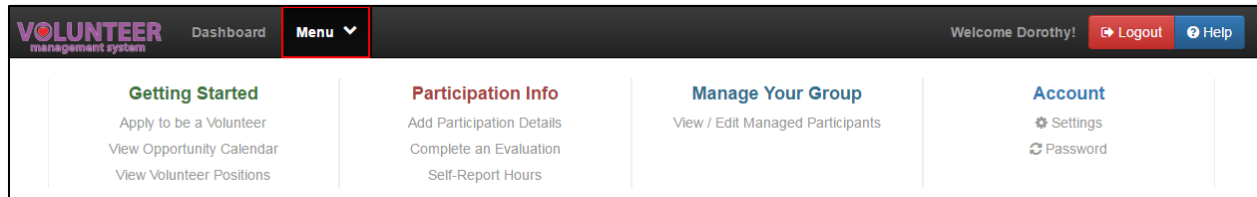


## Using the Navigation Menu

The Navigation Menu is available to you anywhere you are in the system. Simply click the Menu button at the top of the screen to open the Navigation Menu. Click the appropriate option to reach your destination.



### GETTING STARTED

Getting Started is where the volunteer will submit applications, view a calendar of opportunities and register for opportunities, and also view a list of available volunteer positions.

### PARTICIPATION INFO

Participation Info is where the volunteer will find summary information and reports detailing the attendance that has been recorded for the volunteer and their Managed Participants. Surveys/Evaluations can also be completed in this section. As well as, if allowed, self-reporting of attendance hours.

### MANAGE YOUR GROUP

Manage Your Group is where the volunteer can, create a family/group and add managed participants. ALSO view family members and their info (submit applications, view participation, invite others to join your group, and more).

### ACCOUNT

Account is where the volunteer can change their password and update information that was entered when the initial account was created.

### HELP

Help will take the volunteer to the Volunteer Portal Help Desk where various help documents and other resources can be found.

[CLICK HERE FOR INFORMATION ON USING THE DASHBOARD TO NAVIGATE THROUGH THE SITE.](#)